

**WORLD
SQUASH**

WSF

WSF CONFERENCE & AGM 5-6 NOVEMBER 2019



CAPE TOWN,
SOUTH AFRICA

**WORLD
SQUASH**

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World Squash Federation 49th Annual General Meeting & Conference

5-6 November 2019

**Southern Sun Cape Sun Hotel
Cape Town, South Africa**



CONFERENCE & AGM

The World Squash Federation (WSF) is proud to present its 49th Annual General Meeting and Conference in Cape Town, South Africa.

Situated in the heart of Cape Town, the Southern Sun Cape Sun Hotel offers world class hospitality, outstanding service and breathtaking views of one of the world's most beautiful cities. Picture postcard views of Table Mountain, Robben Island and Table Bay contribute to an unforgettable stay, along with easy access to Cape Town's top attractions.

The WSF invites all our Member Nations, Commission Members and partners to participate in the Conference, which will feature a number of presentations and discussions of general interest. The WSF Annual General Meeting that follows the Conference is the formal element of proceedings and attended by Member Nations.

PROGRAMME

Sunday 3 November	Executive Board and Executive Committee Meetings
Monday 4 November	Various WSF Commission Meetings Welcome Cocktail Reception
Tuesday 5 November	Conference (Full Day)
Wednesday 6 November	Annual General Meeting (Half Day) Annual General Meeting Dinner

ACCOMMODATION

Southern Sun Cape Sun, 23 Strand Street, Cape Town 8000, South Africa.

Tel: (27) 21 488 5100

Website: <https://www.tsogosun.com/southern-sun-cape-sun>

The Southern Sun Cape Sun Hotel is located in the city centre and boasts 368 elegantly appointed ensuite rooms and suites, each equipped with a high standard of amenities such as air-con and WiFi and more besides. Hotel guests also have access to the gym, indoor pool, fitness centre and Camelot Spa. The Riempiers Restaurant offers a daily breakfast buffet, as well as delicious lunch and dinner menus, while drinks can be enjoyed at the New York style Le Bar and Lounge.

Your booking must be made before **Friday 16 August 2019** via the World Squash Federation. After that date rooms may not be available at the package rate or at all.

TRAVEL INFORMATION

The nearest airport is Cape Town International Airport and transfer time by car is around 40 minutes.

Please check before travelling to South Africa whether you need a visa or vaccinations.

SOCIAL PROGRAMME

An afternoon activity will be organised on 6 November and provisionally on 7 November too at Delegates/Guests own cost.

AGM & CONFERENCE PACKAGES

Delegate Package includes (for single room):

1. Airport – Hotel – Airport transportation;
2. Three-nights Hotel Accommodation in a Single room (check-in on Monday 4 November and check-out on Thursday 7 November) with Breakfast on Tuesday 5 November, Wednesday 6 November and Thursday 7 November;
3. Welcome Function on Monday 4 November;
4. Conference attendance on Tuesday 5 November;
5. Refreshment breaks at the Conference on 5 November and the AGM on 6 November;
6. Lunches at the Conference on 5 November and after the AGM on 6 November;
7. Activities/Visits after the AGM on 6 November (additional to package fee) if requested;
8. AGM Dinner on 6 November;
9. Conference/AGM welcome bag.

Price: US \$975

Delegate Package includes (for twin room sharing room with another delegate) **::

1. Airport – Hotel – Airport transportation;
2. Three-nights Hotel Accommodation in a Twin room (check-in on Monday 4 November and check-out on Thursday 7 November) with Breakfast on Tuesday 5 November, Wednesday 6 November and Thursday 7 November;
3. Welcome Function on Monday 4 November;
4. Conference attendance on 5 November;
5. Refreshment breaks at the Conference on 5 November and the AGM on 6 November;
6. Lunches at the Conference on 5 November and after the AGM on 6 November;
7. Activities/Visits after the AGM on 6 November (additional to package fee) if requested;
8. AGM Dinner on 6 November;
9. Conference/AGM welcome bag.

*** World Squash Federation/Squash South Africa are not responsible for pairing-up Delegates; Delegates should inform the WSF who they wish to share with when submitting their Package Registration Form.*

Price: US \$750 per person

Non-Delegate (Guest) Package includes (for one person):

1. Airport – Hotel – Airport transportation;
2. Shared three-night Hotel Accommodation in a Twin room with a delegate (check-in on Monday 4 November and check-out on Thursday 7 November) with Breakfast on Tuesday 5 November, Wednesday 6 November and Thursday 7 November;
3. Welcome Function on Monday 4 November;
4. Refreshment breaks at the Conference on 5 November and the AGM on 6 November;
5. Lunches at the Conference on 5 November and after the AGM on 6 November;
6. Activities/Visits after the AGM on 6 November (additional to package fee);
7. AGM Dinner on 6 November.

Price: US \$700 per person

Non-Residential Package includes *(for one person):*

1. Welcome Function on Monday 4 November;
2. Refreshment breaks at the Conference on 5 November and the AGM on 6 November;
3. Lunches at the Conference on 5 November and after the AGM on 6 November;
4. Activities/Visits after the AGM on 6 November (additional to package fee);
5. AGM Dinner on 6 November;
6. Conference/AGM welcome bag.

Price: US \$500 per person

Special Rate for Additional Room Nights:

Single Room inclusive of one Breakfast:

Price: US \$150 per room per night

Double/Twin Room inclusive of two Breakfasts:

Price: US \$90 per person per night

All other meals and items including all drinks, laundry and any other hotel services must be paid for separately.

THINGS TO DO IN CAPE TOWN

V&A Waterfront: There are few places as quintessentially Cape Town as the V&A Waterfront. The old world charm of the historical harbour meets the most modern shopping experience and the gaps in between are filled with fine dining restaurants, down to earth food markets, museums and other leisurely activities.

Cape Wheel: The Cape Wheel is a giant observation wheel that offers a spectacular 360 degree panoramic view of Cape Town from the iconic V&A Waterfront.

Winelands: Tour the Constantia Valley wine estates Groot Constantia, Buitenverwagting, Klein Constantia and Constantia Uitsig.

Cable Car to the top of Table Mountain: The most iconic views in the world from the top of the mountain. Table Mountain is the 8th Natural Wonder of the World.

Robben Island: Robben Island is located just off the coast from Cape Town, this was the location during the apartheid era to hold political prisoners including Nelson Mandela.

HOW TO REGISTER

Please complete the Package Registration Form and return it to:

World Squash Federation
25 Russell Street, Hastings, East Sussex, United Kingdom TN34 1QU

Email: wsf@worldsquash.org

Fax: +44 1424 430737

Please note that participation is only possible if one of the above packages has been pre-booked.

PACKAGE RESERVATION FORM

Single Room Delegate Package	US \$975	per person per 3 nights (4, 5 and 6 November)
Extra night	US \$150	per person, per night
Twin Room Delegate (Guest) Package	US \$750	per person per 3 nights (4, 5 and 6 November)
Extra night	US \$90	per person, per night
Non Delegate Package	US \$700	per person per 3 nights (4, 5 and 6 November)
Non Residential Package	US \$500	per person

NAME	WHICH NIGHTS ?	NUMBER OF NIGHTS	DELEGATE (✓)	NON-DELEGATE (Guest) (✓)

REGISTRATION TO BE MADE BY FRIDAY 16 AUGUST 2019 AT THE LATEST

Single Room Package	US \$ _____
Twin Room Package	US \$ _____
Non-Delegate (Guest) Package	US \$ _____
Non-Residential Package	US \$ _____
Additional room nights	US \$ _____
Total amount payable	US \$ _____

DIRECT BANK TRANSFERS TO BE SENT TO:

Royal Bank of Scotland, St. Andrews Square Branch, PO Box 5136 St. Andrews Square, Edinburgh, EH2 2YB
 Account Name: World Squash Federation
 Account No.: 00107240 Sort Code: 16-63-00
 IBAN: GB52 RBOS 1663 0000 1072 40 BIC: RBOS GB 2L

Credit Card payment form. The following to be completed and emailed to: admin@worldsquash.org

I authorise the World Squash Federation to debit my CREDIT CARD (VISA / MASTERCARD) **in the sum of \$:**
PLEASE NOTE ALL PAYMENTS MADE VIA CARD WILL INCUR A 2.5% COMMISSION CHARGE

My card number is: _____
 Expiry date: ____ / ____ Card security code: _____
 Cardholder name (as it appears on the card): _____
 Address: _____
 City: _____ Post/Zip Code: _____ Country: _____
 E-mail (for return of receipt): _____
 Signed: _____ Dated: _____

ARRIVAL/DEPARTURE DETAILS

You will be met at the airport and transported to your hotel (*except non-residential delegates*).

Date & Time of **ARRIVAL**: _____
 Flight No: _____
 Date & Time of **DEPARTURE**: _____
 Flight Number: _____

DELEGATE'S DETAILS

Given Name: _____ Family Name: _____
 Guest Name (if applicable): _____
 Address: _____
 Tel: _____ Email: _____
 Date: _____ Signature: _____