
WORLD SQUASH

WSF

46th ANNUAL GENERAL MEETING

Wednesday 9th November 2016

09:30 – 13:00

AGENDA

Shatin, Hong Kong

WORLD SQUASH FEDERATION LIMITED

46th ANNUAL GENERAL MEETING

WEDNESDAY 9 NOVEMBER 2016

AGENDA

PRESIDENT'S WELCOME

1. APOLOGIES FOR ABSENCE

2. ATTENDANCE & PROCEDURES

- a) Members represented and number of votes
- b) Observers present
- c) Others present:
 - i. By right
 - ii. By invitation
- d) Voting Procedures
- e) Appointment of Scrutineers

3. APPLICATIONS FOR FULL MEMBERSHIP

- a) Tahiti
The requisite documentation and payment have been received.
- b) Russia
Endorsement of the new Federation to take over from the preceding one. Papers confirming the authorisation from the Russian Sports Ministry, a Constitution and details of the meeting to adopt it have all been received.

4. APPROVAL OF THE MINUTES OF THE EXTRAORDINARY GENERAL MEETING

Held on 3 June 2016, London, England.

Annexure A

Note: Annexure A incorporates the following changes to the draft minutes that were distributed to Member Nations on 17 June:

- a) Page 4, Point 4, Third Paragraph, Final Sentence. Wording amended at the request of Barbados.
- b) Page 5, Point 9. Age limit corrected from 1 December to ".....31 December in the year of the election" at the request of Germany.
- c) Page 7, Point 14, First Paragraph, Second Sentence. Wording amended at the request of Barbados.

5. MATTERS ARISING FROM THE MINUTES OF THE EXTRAORDINARY GENERAL MEETING

6. SPECIAL RESOLUTION

That the non-filing of changes to the WSF Memorandum & Articles of Association with the Companies Registry in the years 1997, 1999, 2000, 2001, 2002, 2003, 2006, 2009 and 2011 have been noted, rectified and filed. As there has been no prejudice to Members, the Board resolves to ratify and absolve all current and previous Directors of any liability.

Explanation/Rationale

Since the Memorandum & Articles of Association were created in 1996 the changes made to the Articles at the Annual General Meeting have not been filed correctly with the Companies Registry. However, as the Company Secretary – in 1996 and subsequently - has sent copies of the minutes of all the Annual General Meetings and the updated Memorandum & Articles of Association to Dixcart (the company responsible for the WSF's Incorporation and Management in the Isle of Man) every year and has operated in accordance with the changes, this was resolved by Special Resolution following the Extraordinary General Meeting in June 2016. This additional Special Resolution indemnifies all current and historical liability from this administrative error.

7. REPORT OF THE EXECUTIVE COMMITTEE 2015-2016

Annexure B

8. MOTIONS TO AMEND THE RULES OF SQUASH

None received.

9. MOTIONS TO AMEND THE ARTICLES OF ASSOCIATION OF WSF LIMITED

a) To amend the number of votes to 'one nation, one vote' in respect of elections for the position of WSF President and Vice President under Article 34

Motion: Executive Board

Amendment Article 40 as follows:

"40 For all matters except for the election of the WSF President and Vice Presidents (Article 34): Full Members at the time of the meeting shall be entitled to the following number of votes:

<u>Number of Squash Courts</u> <u>(within the nation in which the Full Member is situated)</u>	<u>Number of Votes</u>
1-50	1
51 - 500	2
501-750	3
751-1000	4
1001-1500	5
1501 or more	6

For the election of the WSF President and Vice Presidents taking place under Article 34: Each Full Member at the time of the meeting shall be entitled to one vote.

Explanation/Rationale

For elections from 2017 onwards in order to ensure equal weight is given to every nation in respect of elections for the positions of WSF President and Vice-President, adoption of a uniform one nation / one vote is proposed. This helps us to fall in line with the strong IOC preference for better governance in voting procedures for Office bearers of IOC Recognised International Federations for sport.

b) To replace the word 'sex' with 'gender' throughout the Articles

Motion: Executive Board

Amend Articles 34(f) and 114(b)

Explanation/Rationale

This change will bring the wording in the above two Articles in to line with all other Articles; specifically Articles 1.3, 34(e) and 51.

c) To generally follow IOC Guidelines so that they will be applicable for the WSF Athletes' Commission

Motion: Executive Board

Amend Article 95 as follows:

~~"95—(a) There shall be an Athletes' Commission to promote communication between WSF and athletes and to provide a forum for athletes to express their views on, and to assist, the administration, promotion and development of Squash.
(b) The Athletes' Commission shall comprise a maximum of 9 members as follows:
(i) Eight members appointed by PSA;
(ii) One member appointed by the WSF President.
(c) The members of the Athletes' Commission shall elect a Director.
(d) The members of the Athletes' Commission appointed by PSA shall serve a term of two years (unless earlier removed by the appointer) and shall be eligible for re-appointment for further terms, but at the time of an appointment must have played in a WSF Senior World Championship in the preceding 4 years.
(e) Any member of the Athletes' Commission may be removed by the organisation appointing him/her at any time."~~

"95 There shall be an Athletes' Commission.

(a) The mission of the Athletes' Commission shall be to:

- (i) provide a forum for athletes to express their views and for their opinions to be heard in the WSF;**
- (ii) inform athletes about WSF activities;**
- (iii) support the WSF with the administration, promotion and development of squash.**

(b) The objectives of the Athletes' Commission shall be to:

- (i) consider issues related to athletes and provide advice to the WSF;**
- (ii) engage with projects that protect and support clean athletes on and off the field of play;**
- (iii) represent the rights and interests of athletes;**
- (iv) consult with athletes in the evaluation of the Rules and Regulations of squash and provide feedback to the WSF.**

(c) The Athletes Commission shall comprise a maximum of six (6) members as follows:

- (i) six (6) members elected by their peers; three (3) men at the WSF Men's World Team Championship and three (3) women at the WSF Women's World Team Championship. Elections shall ordinarily take place every two years at the respective events and candidates must be in attendance at the election. Should the normal biennial cycle of either Championship be altered for any reason the affected members shall remain in place until the next playing of it;**

(d) All members of the Athletes Commission must be at least 21 years old at the deadline for nomination, have competed at a senior WSF World Championship in the three years prior to the election date and must not ever have received a sanction in relation to the World Anti-Doping Code.

- (e) The members of the Athletes' Commission shall elect a Chair from among those members who have been elected to the Commission by their peers.
- (f) The Chair will be the WSF's primary contact with the IOC Athletes' Commission and shall become a member of the WSF Executive Committee.
- (g) The term of office of the Chair and members of the Athletes' Commission shall be two years, or less in the case of filling a casual vacancy.
- (h) The Chair and members of the Commission may be re-elected/renewed if they meet the conditions of 95(c)(i) above.
- (i) The Commission shall meet at least once a year; electronic conference meetings are permissible."

Explanation/Rationale

From 2017 IOC Recognised International Federation (RIF) status requires an Athletes' Commission, which ensures that athletes participate in the decision-making process of the International Federation.

- d) **To generally follow IOC Guidelines so that they will be applicable for the WSF Ethics Commission**

Motion: Executive Board

New Article 96 as follows:

"96 There shall be an independent Ethics Commission.

- (a) **The Ethics Commission shall comprise a maximum of five (5) members, among whom there must be:**
 - (i) **no more than two (2) active members of the WSF Executive Board or Regional Federation Boards;**
 - (ii) **at least three (3) people who are not members of the WSF Executive Board or Regional Federation Boards; one (1) of whom has no direct link to squash.**

In the event of the number or breakdown of Ethics Commission member nominations failing to ensure that the requirements in (a) are met, the WSF Executive Board shall fill such vacancies by invitation, with the provision that the breakdown in (a)(i) and (a)(ii) is fully adhered to.
- (b) **The Chair of the Ethics Commission shall be elected at the General Meeting by the membership for a term ending at the next General Meeting following completion of a period of 42 months.**
- (c) **The Ethics Commission meets when convened by its Chair, as required.**
- (d) **The quorum for any decision making shall be three (3) members of the Ethics Commission. Each member shall make every effort to be present at and participate in meetings.**
- (e) **The administrative organisation of the Ethics Commission, and support to it, is intended to be overseen by a WSF Ethics & Compliance Officer.**
- (f) **The Terms of Reference of the WSF Ethics Commission shall be:**
 - (i) **to define and update a framework of ethical principles, including the WSF Code of Ethics, based upon the values and principles of the IOC Code of Ethics;**
 - (ii) **to investigate complaints raised in relation to the non-respect of such ethical principles, including breaches of the WSF Code of Ethics and, if necessary, propose sanctions to the WSF Executive Board.**
- (g) **The Ethics Commission shall present an annual report of its activities to the General Meeting; this report will be published.**

- (h) **Members of the Ethics Commission shall not take any measure nor exercise any influence in relation to a matter where any conflict of interest or any other conflict exists or is perceived to exist.**
- (i) **The duration of the term of appointment of an Ethics Commission member is four years.**
- (j) **The term of an Ethics Commission member takes effect on the day of his/her election at the General Meeting by the membership.**
- (k) **In the event of the Chair being impeded from performing his or her duties as Chair, the Vice-Chair of the Ethics Commission shall perform these functions. In the event of death, resignation or inability of a member to perform his or her functions, the member shall be replaced. In such a case, or cases of urgency, the WSF Executive Board may designate a replacement member for the remaining period until the next General Meeting.**
- (l) **In the event of a breach of the Statutes of the WSF Ethics Commission at the time (Appendix 6 of the WSF Code of Ethics) a member may be removed from office only by a specific vote at the General Meeting, and with the approval of two-thirds of the members of the Ethics Commission, the member concerned having the right to appeal to the WSF Executive Board.**

If approved, all subsequent Articles to be renumbered accordingly.

Explanation/Rationale

From 2017 IOC Recognised International Federation (RIF) status requires an independent Ethics Commission which follows the IOC Code of Ethics Guidelines.

- e) **To link the WSF Code of Ethics, including its Appendices to the WSF Memorandum & Articles of Association.**

Motion: Executive Board

Amend the Preamble to the Articles as follows:

WSF adheres to and implements in particular:

- The principles of the International Olympic Committee (IOC) Charter being applicable to **the WSF as an IOC Recognised International Federation (RIF).**
- The IOC Basic Universal Principles of Good Governance (PGG).
- The Principles of the IOC Code of Ethics and the Olympic Movement Code on the Prevention of the Manipulation of Competitions. **[These Principles have been incorporated into the WSF Code of Ethics and its Appendices, which were endorsed by the IOC on 12 August 2016 and shall be updated from time to time.]**
- The ~~World Anti-Doping Agency (WADA)~~ World Anti-Doping Code in its current form, **and is** strictly committed to supporting the international fight against doping.
- Rules and regulations against any form of match-fixing and illegal betting.
- Rules for the conduct of Athletes' Entourage.
- Internationally acknowledged sustainability tools, working towards the protection of the environment and a sustainable approach of its event management.

Explanation/Rationale

The motion to anchor 'a' Code of Ethics in the Articles failed at the EGM in June 2016, possibly because the members were generally unaware that the WSF already had a Code in place. However, as a Code of Ethics is a requirement for an IOC Recognised International Federation, the Board felt that the motion should be resubmitted.

Note: The current WSF Code of Ethics that was endorsed by the IOC on 12 August 2016 is available on the website at: <http://www.worldsquash.org/ws/wsf-information/members-area/wsf-code-of-ethics>.

f) To ensure that the rotation in the election of the President and Vice Presidents will be maintained over time.

Motion: Australia

Amend Articles 55, 56 and 57 as follows:

"55 Any casual vacancy howsoever occurring in the Executive Board may, ~~pending election at an AGM held in accordance with the provisions of these Articles~~, be filled by the Executive Board **with a term to the next AGM where elections for President or Vice Presidents will occur. If the unfinished portion of the replaced person's term exceeds two Annual General Meetings [approximately two years], the newly elected Vice-President or President will have a term of only two years; otherwise it will be the normal four years. This action must meet the requirements of Article 34(e).**"

"56 The Executive Board may co-opt a member as follows:

(a) Pursuant to the requirements of Article 34(e) of these Articles **with a term to the next Annual General Meeting where elections for Vice Presidents will occur. If the unfinished portion of the not elected person's term exceeds two Annual General Meetings [approximately two years], the newly elected Vice President will have a term of only two years; otherwise it will be the normal four years;** and

(b) One additional person ("the additional member") as may be appointed by the President and Vice Presidents for a term of one year but which term may be extended for two further periods of one year each.

(c) The additional member may be removed prior to the end of his/her appointed term by the President and Vice Presidents.

(d) Subject to the provisions of this Article the additional member shall have the same rights and obligations as those of a Vice President."

"57 The WSF may by special resolution remove any member of the Executive Board whereupon an election of his/her replacement shall be held in accordance with the provision of these Articles, **with a term of the unfinished portion of the person replaced. This action must meet the requirements of Article 34(e).**"

Explanation/Rationale

These amendments will ensure that the rotation in the election of the President and Vice Presidents will be maintained over time, despite the emergence of a casual vacancy, lack of election of a woman (or a man), or the removal of a President or Vice-President by the General Meeting.

10. MOTIONS GENERAL

None received.

11. WORLD CHAMPIONSHIPS

a) To update Members on progress made in assigning World Championships in the last year and receive expressions of interest to host future events:

As of 1 September 2016

	2016	2017	2018	2019	2020
Men's Team	-----	FRANCE ^(A)	-----	VACANT ^(C)	-----
Women's Team	FRANCE	-----	CHINA ^(A)	-----	VACANT
Women's World Championship	PSA	PSA	PSA	PSA	PSA
Men's World Championship	PSA	PSA	PSA	PSA	PSA
Men's & Women's Junior Individual ^(B)	POLAND	NEW ZEALAND	VACANT	VACANT ^(C)	VACANT
Women's Junior Team	-----	NEW ZEALAND	-----	VACANT ^(C)	-----
Men's Junior Team	POLAND	-----	VACANT	-----	VACANT
World Masters	SOUTH AFRICA	-----	USA	-----	VACANT
International Doubles	AUSTRALIA	-----	ENGLAND	-----	VACANT

Note: Tenders are required by 31 December two years ahead of event e.g. for 2019 events by 31 December 2016.

- (A) Tender accepted subject to successful inspection of proposed venue, Court Accreditation and Accommodation proposed.
- (B) Played before the Junior Team Championship held concurrently with it.
- (C) Tender closes 31 December 2016.

12. GENERAL BUSINESS

- a) To receive the Forward Plan of the WSF for 2016/2017. **Annexure C**
- b) To receive reports from WSF Regional Vice Presidents:
- i. Africa **Annexure D**
 - ii. Asia **Annexure E**
 - iii. Europe **Annexure F**
 - iv. Oceania **Annexure G**
 - v. Pan-America **Annexure H**

13. WSF FINANCE

- a) Adoption of the audited accounts for the financial year 2015/2016. **Annexure I**
Any queries regarding these audited accounts are to be submitted in writing to the WSF Office by 5 October 2016 at the latest.
- b) To authorise the Officers to appoint and fix the remuneration of the auditors.
- c) To receive the Budget for the financial year 2016/2017. **Annexure J**
- d) **MOTION – WSF EXECUTIVE BOARD**
 That the Membership Fees of the WSF, for the calendar year 2017, shall be increased by 12% as follow:

		Current Fee	+ 12% Increased
Full Member - 6 votes	(1501 courts and over)	£6,250	£7,000
Full Member - 5 votes	(1001 - 1500 courts)	£4,570	£5,115
Full Member - 4 votes	(751 - 1000 courts)	£3,730	£4,175
Full Member - 3 votes	(501 - 750 courts)	£2,050	£2,295
Full Member - 2 votes	(51 - 500 courts)	£1,160	£1,300
Full Member - 1 vote	(1 - 50 courts)	£370	£415
Associate Member		£30	£35
Affiliate Member		£500	£560

Explanation/Rationale

Membership Fees have not been increased since 2009; in order for the Executive Board to carry out its remit more funds are essential.

14. ELECTION OF THE EXECUTIVE BOARD OF WSF LIMITED

Nominations for the positions of President and Vice-President of the WSF have been correctly submitted under Articles 29 - 35 as follows:

- a) PRESIDENT** (in alphabetical order) **Annexures K to N**
- | | | |
|----------------------|----------------------------|---------------|
| Nominated by Egypt | MOHAMED EL MENSRAWY | (Africa) |
| Nominated by France | JACQUES FONTAINE | (Europe) |
| Nominated by USA | NATALIE GRAINGER | (Pan-America) |
| Nominated by England | ZENA WOOLDRIDGE | (Europe) |
- b) VICE-PRESIDENTS** (in alphabetical order) **Annexures O - W**
- | | | |
|--------------------------|------------------------------------|---------------|
| Nominated by Colombia | PABLO FELIPE SERNA CARDENAS | (Pan-America) |
| Nominated by New Zealand | GERARD DeCOURCY | (Oceania) |
| Nominated by Australia | SARAH FITZ-GERALD | (Oceania) |
| Nominated by Ireland | GAR HOLOHAN | (Europe) |
| Nominated by Malaysia | HUANG YING HOW | (Asia) |
| Nominated by Jamaica | LINDA MacPHAIL | (Pan-America) |
| Nominated by Australia | DAVID MANDEL | (Oceania) |
| Nominated by Germany | STEPHEN C. MANN | (Europe) |
| Nominated by Pakistan | SYED RAZI NAWAB | (Asia) |

15. ANY OTHER COMPETENT BUSINESS

(Subject to Clause 145 of WSF Articles of Association – "At all General Meetings only the business notified in the agenda shall be transacted. Amendments must be kept within the terms of the motion and the Chairman of the Meeting shall have the power to refuse any amendment which substantially alters the intention of the motion.")

16. FUTURE MEETINGS